



## 2023 APPLICATION FORM

### APPLICATION INFORMATION

We do encourage prospective parents to complete the application form and to send it back to us as soon as possible. This form needs to be completed by the parent himself and not the learner applying. Please write in print and complete the form using a black pen. Please initial at the bottom of each page.

Submission of an Application form **IS NOT A GUARANTEE** that your child has been/or will be awarded a position at Durban North College, and should in no way be interpreted as an expectation of place in our School.

**Please note: we receive considerably more applications than the number of learners which can be accommodated. We strongly recommend that you apply at more than one school.**

Application forms will not be considered unless **ALL** the supporting documentation has been certified & submitted.

If a parent/guardian gain admission for his/her child to this school by making **ANY** false statements, either to the school or in this application form (including his/her place of residence or with supporting documents), the school is entitled to revoke the agreement of allowing the pupil concerned admission to this school. Similarly, the school reserves the right to exclude any application when false information has been submitted or detected.

If you currently have/had a child at Durban North College it **DOES NOT** mean a sibling is automatically accepted.

Kindly note that the instruction medium at Durban North College is English and Afrikaans only.

You will receive written notification as to the status of your application via email to the address given on the Application form.

The higher standard of education at Durban North College incorporates the employment of additional staff and thus appropriate class sizes, the maintenance and upkeep of magnificent facilities as well as an extensive sports and cultural programme. Upholding these standards is dependent on compulsory school fees being paid by parents/guardians.

We consider the application process at Durban North College to be a vital part of your journey with our school and all applications are processed and considered individually by our Admissions committee.

Thank you for entrusting us with your child's application.

Initial Here



Tel: 031 564 1347 E: [admin@durbannorthcollege.co.za](mailto:admin@durbannorthcollege.co.za)  
25/26 Prospect Hall Road, Durban North, 4051  
Privaatsak/Private Bag X02 Hyper by the Sea 4053



**APPLICATION FORM  
FOR 2023**

<b>Name &amp; Surname of Learner</b>	<b>Grade applying for</b>

<b><u>Please supply a certified copy of the following:</u></b>	
	Certified copy of the Unabridged Birth Certificate or receipt of application
	Certified copy both parents/legal guardian I.D documents or a certified copy of Death certificate if either parent is deceased
	Proof of legal guardianship – certified copy of the court ruling
	Certified copy of current utility account or Certified copy of current lease contract
	Certified copies of both parents pay slips or 3 months bank statements if unemployed or self-employed.
	Certified copy of your last and most recent School Report
	Certified copy of latest School Fee Statement from current school
	Immunization Card
	Recent photograph of learner (passport size)
	R100-00 Handling fee <b>(not refundable)</b>

**2022 Schoolfees:** Primary School R33 850.00 | High School R38 930.00

<b>FOR OFFICE USE</b>		
Date received		
Receipt No.		
Date of interview		
Date Accepted		
Admission Number		
Registration fee	Yes	No
All Documents	Yes	No
Rapport & Transfer card	Yes	No

<b>IMPORTANT INFORMATION</b>	
<b>Mother/Guardian's Name</b>	
Cellphone	
Email address	
<b>Father/Guardian's Name</b>	
Cellphone	
Email address	

NEDBANK  
DURBAN NORTH  
Account Number 135 210 8992  
Branch code 135 22 605

## SECTION A – APPLICATION FORM

### PARTICULARS OF LEARNER

Full Names:						Surname:					
Known as:										Male	Female
ID Number:											
Date of Birth:											
Place of Birth:											
Religion:						Race:					

Home Language:	Medium of Instruction:	ENGLISH	AFRIKAANS
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Country of residence:	Citizenship:
Immigrants; Date of entry into S.A.:	

Siblings at DNC:	Yes	No	Position in the family (eg oldest/youngest)
Name of Siblings .....			
Grade & Schools: .....			

<b>Learner stays with:</b>	Both Biological Parents	Mother (divorced/widow)	Father (divorced/widow)	Mother & Steph father	Father & Steph mother	Granma/Granpa	Other
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Name of the current school learner is attending:
Reason for changing schools:

Sports Played:
Culture Activities:
Leadership Roles:

### FROM WHICH PROVINCE IS THE LEARNER

KZN	Gauteng	Mpumalanga	Western Cape	Limpopo	Northern Cape	Eastern Cape	Free State
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## SECTION A – APPLICATION FORM

### FAMILY DETAILS - MEDICAL INFORMATION (Please attach a copy of clinic card)

Family Doctor:	Telephone number:
Dentist:	Telephone number:
Name of Medical Aid:	
Principal Member:	
Medical Aid number:	
Medical Aid Plan:	
Any allergies:	
Is the learner on any medication – Please Specify (asthmatic):	
Cronic Illnesses:	
Cronic Medication:	
Any Medical Condition	

#### Has the learner been immunised against: (mark with an X):

Diphtheria	Measels	Tetanus	Tuberculosis	Poliomyelitis	Hepatitis B	
<b>If needed, may learner be given Panado?:</b>					<b>YES</b>	<b>NO</b>
Special problems Requiring Counselling:						

#### Please indicate whether or not this learner suffers from any of the following:

Attention Deficit Disorder (ADD)	Autistic Spectrum Disorder	Behavioural Disorder	Blind	Cerebral Palsied	Deaf
Epilepsy	Hard of hearing	Mild or moderate intellectual disabled	Multiply disabled	Partially sighted	Physically disabled
Severely intellectually	Specific learning disability	Reading difficulties	Numeric Difficulities	Language difficulties	Other

<b>Learner Dexterity:</b>	Right handed	Left handed	Doubel handed
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#### In the case of separation/divorce:

Which parent does the child permanently reside with	MOTHER	FATHER
Which parent has legal custody if separated/divorced	MOTHER	FATHER
Is there right of access by the other parent if separated/divorced.	YES	NO

Does the learner receive a social grant (from the Department of Education)	YES	NO
Is this the first school the learner is attending in KZN	YES	NO

## SECTION B – SCHOOL FEES

**The person that is responsible for school fees needs to complete this section.**

A schoolfees statement will be sent to this account holder monthly. Annual Schoolfees are set at our AGM in November.

The School fees for 2022: **Grade 1 – 7 R33 850.00 pa / Grade 8 – 12 R38 930.00 pa**

First Name:												Surname:											
ID Number:																							
Contact number:																							
Relationship to learner:																							
Residential Address:																							
Postal Address:																							
E-mail address:																							

The annual school fees are determined by the School Governing Body and shall be payable by the parent/guardian to the School, in accordance with the South African Schools Act No. 84 of 1996. The school fee payment option agreement and addendum will be forwarded to you in January. Parents are reminded that the Payment Option Agreement and Addendum are compulsory and the acceptance of your child is provisional until this aspect has been concluded.

### **UNDERTAKING TO PAY COMPULSARY SCHOOL FEES AGREEMENT**

1. In terms of Section 40 of the South African Schools Act no 84 of 1996, the Parents/Legal Guardians are liable for school fees, jointly and severally, the one paying the other to be absolved. No decree of divorce and/or settlement agreement absolves the Parents/Legal Guardians from their statutory obligation to pay school fees.

The parent/guardian acknowledges that the school fees is a statutory obligation, determined by the Governing Body at the school's Annual Budget Meeting to be held during or about October/November of each year.

2. The parent/guardian acknowledges further that the yearly school fees so determined is payable on/before 1 January of the year of enrolment.
3. The parent/guardian may, with the consent of the school, make arrangements to pay the yearly school fees in 10 equal instalments starting 1 January and ending 1 October of the enrolment year.

The parent/guardian acknowledges further that, should any one instalment not be paid as aforesaid, the entire amount in respect of the yearly school fees will immediately become due, owing and payable, and the school will be entitled to proceed with legal action immediately upon such breach.

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**SCHOOL FEES AGREEMENT**

4. In the event of the person signing this agreement not being the natural parents of the learner, then such person assumes the responsibility of a parent as defined in Section 1 of the South African Schools Act.
5. The Governing Body/Administration of the school may by process of law enforce the payment of school fees. In terms of the South African Schools Act, parents are entitled to apply for financial assistance, if their financial situation warrants it.
6. In the event that the Governing Body elects to institute action for the recovery of any amounts due in terms hereof, the Parents/Legal Guardians :-
  - a. accept liability for all legal costs incurred on the scale as between attorney and own client, inclusive of collection commission on any instalments and any tracing agent's fees;
  - b. hereby consent to the issue of an emoluments attachment order in the amount equivalent to the monthly fees payable;
  - c. Consent to the jurisdiction of the Magistrate's Court.
7. The Parents/Legal Guardians agree that in the event of their defaulting in any payment due to the school, that the school may adversely list them with a registered credit bureau and use such credit bureau to obtain information about their credit status.
8. Notwithstanding my/our signature(s) to this commitment form, my/our obligation to pay school fees is statutory and not contractual.

In the event of any one instalment in terms hereof not being paid on due date, then and in that event the full outstanding amount of school fees and any other amounts not yet due, will immediately and without notification or demand become due and payable.

9. **IMPORTANT** - Any notice to be given to me/us in terms of this document shall be in writing and shall be delivered or sent by prepaid registered post with the address shall be my/ our domicillium citandi et executandi. **THE PHYSICAL RESIDENTIAL ADDRESS:**

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I/We agree and acknowledge that any indulgence/forbearance or extension of time that may be granted to me/us shall not be deemed a waiver of any of the Governing Body of their rights.

I/We declare that I/we have read and understood the content hereof.

\_\_\_\_\_  
**Name & Surname of parent/Guardian (1)**

\_\_\_\_\_  
**Signature of parent/Guardian (1)**

\_\_\_\_\_  
**Name & Surname of parent/Guardian (2)**

\_\_\_\_\_  
**Signature of parent/Guardian (2)**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## SECTION C – SUBJECT INFORMATION

### HIGH SCHOOL SUBJECT CHOICES

Please note that the instruction medium at Durban North College is English and Afrikaans only. These are all compulsory subjects.

#### **GRADE 8 & 9 SUBJECTS:**

English Home Language	Afrikaans First Additional Language
Mathematics	Life Orientation
Technology	Economic Management Sciences (EMS)
Natural Science (Life Science & Physical Science)	History
Geography	Creative Arts (Drama & Visual Arts)

#### **GRADE 10 - 12 SUBJECTS:**

##### **Compulsory Subjects**

English Home Language	Afrikaans First Additional Language
Mathematics / Mathematics Literacy	Life Orientation
<i>If MLit is chosen, you are not able to choose PHSC</i>	

Choose 1 subject per group (please mark with X next to chosen subject)

##### **GROUP 1**

Physical Science ( <b>PHSC</b> )	
Business Studies ( <b>BSTD</b> )	
Computer Applications Technology ( <b>CATN</b> )	

##### **GROUP 2**

Geography ( <b>GEOG</b> )	
Accounting ( <b>ACCN</b> )	
Visual Arts ( <b>VSLA</b> )	

##### **GROUP 3**

Engineering Graphic And Design ( <b>GRDS</b> )	
Life Sciences ( <b>LFSC</b> )	
Tourism ( <b>TRSM</b> )	
History ( <b>HIST</b> )	

##### **SPORT**

At Durban North College we offer a wide range of sport and we encourage all learners to participate in at least one sport per term, but it is not compulsory.

Rugby		Soccer (boys & girls)	
Cricket		Hockey (Indoor & Outdoor both boys & girls)	
Athletics/Cross Country		Netball	
Action Netball		Swimming	



## **SECTION D – CONDITIONS OF ACCEPTANCE**

### **OBLIGATIONS:**

The parent/legal guardian shall be obliged to:

- Immediately inform the school of any change of address, telephone number and email address.
- Inform the school of any case of infectious, communicable or contagious disease that occurs in the learner's household.
- Ensure that the learner complies with the Code of Conduct and Rules of the school.
- Respect the tradition, character and ethos of the school.
- Ensure that the learner attends school timeously on every school day expecting in the case of verifiable serious illness
- Ensure that all appointments are made after school hours excepting urgent, valid, specialist appointments. Letters requesting these urgent appointments are to be forwarded at least a day before, for the Grade Head's attention.

### **DURATION OF AGREEMENT:**

This agreement shall commence on the date of signature and shall expire at the end of the last school day in December.

### **REMOVAL OF PUPILS FROM SCHOOL:**

The parent/guardian shall give **one calendar month's written notice** to the school before removing the pupil from the school and his/her obligation shall be applicable irrespective of the reasons for the removal of the pupil from the school.

In the event of the parent/guardian removing the pupil from the school in the month of November, the parent shall also be liable for any outstanding balances of school fees for that year.

In the event of the parent/guardian failing to give the required notice of removal mentioned below the parent shall remain liable for the prescribed school fees.

### **TUITION OF PUPILS**

The school shall provide tuition to the pupil in accordance with the curriculum and syllabi prescribed by the KwaZulu-Natal Department of Education.

### **DISCIPLINARY MATTERS:**

All disciplinary matters pertaining to the education of the pupil in all its facets shall be vested in the Principal of the school or a person authorised thereto in writing by the Principal.

Control, expulsion, suspension and discipline of the pupils shall be in accordance with the provisions of the South African Schools Act No. 84 of 1996, the regulations thereto and as set out in the "Constitution of the School", the Durban North College School Rules and Discipline Policy and the Durban North College Disciplinary Guidelines.

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## **SECTION D – CONDITIONS OF ACCEPTANCE**

### **RULES:**

All learners admitted to this school are expected to abide by the School's Code of Conduct and School Rules

To have the pupil immunised against all normal infections and/or contagious diseases, and to submit proof of such immunisation.

Please sign and date acceptance of the above criteria:

I acknowledge that the Principal is under no obligation to admit my child to the school. I am fully aware that I will be contacted by mail should my child be provisionally accepted. Thereafter a final acceptance letter, signed by the Principal, will confirm my child's admittance to Durban North College.

If a parent/guardian gained admission for his/her child to a school by making false/fraudulent statement/s regarding any of the information pertaining in this document and supporting documents, the school is entitled to revoke the agreement which allowed the learner concerned admission to such a school.

### **UNDERTAKING BY THE PARENT/GUARDIAN**

Indemnify the school, its employees, Board of Governors and officials against injury, harm to or other loss caused to any person other than the school on account of the conduct of the pupil.

Exempt the school, its employees, the Board of Governors and officials from liabilities incurred on account of any injuries of the child and agrees that the school or any of its teachers may consent to any operation or medical treatment of the pupil should such consent be required for medical reasons on an urgent basis and should it not be possible for the parent of the pupil to be contacted/communicated with immediately.

To comply with the regulations pertaining to medical inspections as contained in the South African Schools Act No. 84 of 1996.

Accepting the Constitution and the School Rules and Policy Document, the Disciplinary Measures Guidelines and the Standing Orders of the school and any amendment hereto from time to time.

To have the pupil immunised against all normal infections and/or contagious diseases, and to submit proof of such immunisation.

To mark all clothing of the child clearly before she/he enters Durban North College.

Exempt the school, its employees, Board of Governors, and officials from any liability for loss or damage suffered due to the damage or loss of articles brought onto the school property.

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## UNDERTAKING BY THE PARENT/GUARDIAN

To give consent for the child/ward to take part in any and all activities of the school whether conducted on the school premises or extra-murally, including but not limited to games, athletics and excursions of general vocational, educational, historical or scientific interest.

To provide the necessary transport for the pupil's timeous and regular attendance at the school and any further extra-mural sporting / cultural activities.

To notify the Principal immediately of any absence of the pupil from school and to provide reasons for such absence in writing.

**I declare that I have read and understood the contents hereof and that the particulars herein set out are to the best of my knowledge correct.**

Signed at \_\_\_\_\_ (place) on this day \_\_\_\_\_ of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Name & Surname of parent/Guardian (1)

\_\_\_\_\_  
Signature of parent/Guardian (1)

\_\_\_\_\_  
Name & Surname of parent/Guardian (2)

\_\_\_\_\_  
Signature of parent/Guardian (2)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

