



## APPLICATION FOR ADMISSION FOR 2022

Thank you for applying at Durban North College. This form needs to be completed by the parents and not the learner applying. Please write in print and complete the form using a black pen. Please initial at the bottom of the page.

### COMPLETION OF THIS FORM DOES NOT GUARANTEE YOUR CHILD A SPACE AT DNC.

If a parent/guardian gains admission for his/her child to this school by making **any** false statements, either to the school or in this application form (including his/her place of residence or with supporting documents), the school is entitled to revoke the agreement of allowing the pupil concerned admission to this school. Similarly, the school reserves the right to exclude any application when false information has been submitted or detected.

The higher standard of education at Durban North College incorporates the employment of additional staff and thus appropriate class sizes, the maintenance and upkeep of magnificent facilities as well as an extensive sports and cultural programme. Upholding these standards is dependent on compulsory school fees being paid by parents/guardians

**2021 School fee**      **R32 550.00** (R3 255.00 x 10) for Grades 1 to 7  
**R37 433.00** (R3 743 x 10) for Grade 8 to 12.





## APPLICATION FOR ADMISSION FOR 2022

<b>Name &amp; Surname of Learner</b>	<b>Grade applying for</b>
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<b><u>Please supply a certified copy of the following:</u></b>	
	An Unabridged Birth Certificate
	Both parents I.D documents /legal guardian
	Certified copy of latest utility bill / Signed lease contract
	Proof of income: Salary slip of both parents / Bank statements
	Last and Latest School Report
	Last and Latest School Fee Statement
	Immunization Card
	Recent photograph of learner (passport size)
	R100-00 Handling fee <b>(not refundable)</b>

Nedbank; Durban North,  
 Acc. Number 1352108992,  
 Branch Code 13522605

<b>FOR OFFICE USE</b>		
<b>Date of application</b>		
<b>Receipt No.</b>		
<b>Interview Details</b>		
<b>Accepted</b>	Yes	No
<b>Admin number</b>		
<b>Registration fee</b>	Yes	No
<b>All Documents</b>	Yes	No
<b>Transfer Documents</b>	Yes	
<b>Latest Report</b>	Yes	

<b>IMPORTANT INFORMATION</b>	
<b>Mother/Guardian's Name</b>	
Mother's work contact no	
Cellphone	
Email address	
<b>Father/Guardian's Name</b>	
Father's work contact no.	
Cellphone	
Email address	
<b>Next of Kin/ ICE</b>	

## SECTION A

### PARTICULARS OF LEARNER

Learner Name & Surname:			
Initials:		Nickname/AKA:	
ID Number:			
Date of Birth:			
Place of Birth:			
Religion			

Male	Female	Race:		
Learner Dexterity:	Right handed	Left handed	Doubel handed	

Mother tongue:		Medium of Intstuction:	
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Country of residence:		Citizenship:	
Immigrants: Date of entry into S.A.:			

Siblings in DNC:	Yes	No	Position in the family (eg oldest/youngest)	
Name of Siblings & Grade: .....				

Learner stays with:	Both Biological Parents	Mother (divorced/widow)	Father (divorces/widow)	Mother & Steph father	Father & Steph mother	Granma/Granpa	Other
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Name of the current school learner is attending:	
School contact number:	
Reason for changing schools:	

Sport:
Culture:
Leadership

### FROM WHICH PROVINCE IS THE LEARNER

<b>KZN</b>	<b>Gauteng</b>	<b>Mpumalanga</b>	<b>Limpopo</b>
<b>Norhern Cape</b>	<b>Eastern Cape</b>	<b>Western Cape</b>	<b>Free State</b>

## SECTION A

### **BIOLOGICAL MOTHER / GUARDIAN / STEPMOTHER**

Title:	Initials:	First Name:		
Surname:		Gender:	Male	Female
ID Number:				
Home Language:		Race:		
Postal address:				
		Suburb:	Code:	

Cell phone number:	
E-mail address for Mom:	
Occupation:	Employer:
Work Contact Number:	Work Address:

Marital Status of Parent:			
Relationship to Learner:	Does the learner stay with parent:	Yes	No

### **BIOLOGICAL FATHER / GUARDIAN / STEPFATHER**

Title:	Initials:	First Name:		
Surname:		Gender:	Male	Surname:
ID Number:				
Home Language:		Race:		
Postal address:				
		Suburb:	Code:	

Cell phone number:	
E-mail address for Dad:	
Occupation:	Employer:
Work Contact Number:	Work Address:

Marital Status of Parent:			
Relationship to Learner:	Does the learner stay with parent:	Yes	No

## SECTION A...

### MEDICAL DETAILS OF LEARNER (Please attach a copy of clinic card)

Family Doctor:	Telephone number:
Dentist:	Telephone number:
Name of Medical Aid:	
Name of main member:	
Medical Aid number:	
Any allergies:	
Is the learner on any medication – Please Specify (asthmatic):	
Cronic Illnesses:	
Cronic Medication:	
Any Medical Condition	

Has the learner been immunised against (mark with an X):

Diphtheria	Measels	Tetanus	Tuberculosis	Poliomyelitis	Hepatitis B	
If needed, may learner be given Panado?:					<b>YES</b>	<b>NO</b>
Special problems Requiring Counselling:						

Please indicate whether or not this learner suffers from any of the following:					
Attention Deficit Disorder (ADD)	Autistic Spectrum Disorder	Behavioural Disorder	Blind	Cerebral Palsied	Deaf
Epilepsy	Hard of hearing	Mild or moderate intellectual disabled	Multiply disabled	Partially sighted	Physically disabled
Severely intellectually	Specific learning disability	Reading difficulties	Numeric Difficultties	Language difficulties	Other

### DEPARTMENTAL INFORMATION REQUIRED

Mode of transport to school:				
Is the learner receiving a social grant (from the Department of Education)			<b>YES</b>	<b>NO</b>
Is the learner registered for a social grant (from the Department of Education)			<b>YES</b>	<b>NO</b>
Is this the first school the learner is attending in KZN			<b>YES</b>	<b>NO</b>
Type of Education learner has received in the past	Formal	Informal	None	

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## **SECTION B – SCHOOL FEE**

**The person that is responsible for school fees needs to complete this section.**

*A schoolfees statement will be sent out to the account holder monthly.*

Title:	First name & Surname
ID Number:	
Relationship to learner	

Home address:	
	Code:
Postal address:	
	Code:
Contact number:	
Email Address:	

### **SCHOOLFEES**

The annual school fees are determined by the School Governing Body and shall be payable by the parent/guardian to the School, in accordance with the South African Schools Act No. 84 of 1996. The school fee payment option agreement and addendum will be forwarded to you in January. Parents are reminded that the Payment Option Agreement and Addendum are compulsory and the acceptance of your child is provisional until this aspect has been concluded.

### **UNDERTAKING TO PAY COMPULSARY SCHOOL FEES AGREEMENT**

1. In terms of Section 40 of the South African Schools Act no 84 of 1996, the Parents/Legal Guardians are liable for school fees, jointly and severally, the one paying the other to be absolved. No decree of divorce and/or settlement agreement absolves the Parents/Legal Guardians from their statutory obligation to pay school fees.
2. The parent/guardian acknowledges that the school fees is a statutory obligation, determined by the Governing Body at the school's Annual Budget Meeting to be held during or about October/November of each year.
3. The parent/guardian acknowledges further that the yearly school fees so determined is payable on/before 1 January of the year of enrolment.
4. The parent/guardian may, with the consent of the school, make arrangements to pay the yearly school fees in 10 equal instalments starting 1 January and ending 1 October of the enrolment year.

The parent/guardian acknowledges further that, should any one instalment not be paid as aforesaid, the entire amount in respect of the yearly school fees will immediately become due, owing and payable, and the school will be entitled to proceed with legal action immediately upon such breach.

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**SECTION B – SCHOOL FEE**

5. In the event of the person signing this agreement not being the natural parents of the learner, then such person assumes the responsibility of a parent as defined in Section 1 of the South African Schools Act.
6. The Governing Body/Administration of the school may by process of law enforce the payment of school fees. In terms of the South African Schools Act, parents are entitled to apply for financial assistance, if their financial situation warrants it.
7. In the event that the Governing Body elects to institute action for the recovery of any amounts due in terms hereof, the Parents/Legal Guardians :-
  - a. accept liability for all legal costs incurred on the scale as between attorney and own client, inclusive of collection commission on any instalments and any tracing agent's fees;
  - b. hereby consent to the issue of an emoluments attachment order in the amount equivalent to the monthly fees payable;
  - c. Consent to the jurisdiction of the Magistrate's Court.
8. The Parents/Legal Guardians agree that in the event of their defaulting in any payment due to the school, that the school may adversely list them with a registered credit bureau and use such credit bureau to obtain information about their credit status.
9. Notwithstanding my/our signature(s) to this commitment form, my/our obligation to pay school fees is statutory and not contractual.

In the event of any one instalment in terms hereof not being paid on due date, then and in that event the full outstanding amount of school fees and any other amounts not yet due, will immediately and without notification or demand become due and payable.

10. **IMPORTANT** - Any notice to be given to me/us in terms of this document shall be in writing and shall be delivered or sent by prepaid registered post with the address shall be my/ our domicillium citandi et executandi. THE PHYSICAL RESIDENTIAL ADDRESS:

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I/We agree and acknowledge that any indulgence/forbearance or extension of time that may be granted to me/us shall not be deemed a waiver of any of the Governing Body of their rights.

Nedbank; Durban North, Account Number 1352108992, Branch Code 13522605
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I/We declare that I/we have read and understood the content hereof.

\_\_\_\_\_  
**Name & Surname of parent/Guardian (1)**

\_\_\_\_\_  
**Signature of parent/Guardian (1)**

\_\_\_\_\_  
**Name & Surname of parent/Guardian (1)**

\_\_\_\_\_  
**Signature of parent/Guardian (1)**

**Date:** \_\_\_\_\_

## SECTION C - GENERAL

### DURATION OF AGREEMENT

This agreement shall commence on the date of signature and shall expire at the end of the last school day in December.

#### 1. REMOVAL OF PUPILS FROM SCHOOL

- a. The parent/guardian shall give **one calendar month's written notice** to the school before removing the pupil from the school and his/her obligation shall be applicable irrespective of the reasons for the removal of the pupil from the school.
- b. In the event of the parent/guardian removing the pupil from the school in the month of November, the parent shall also be liable for any outstanding balances of school fees for that year.
- c. In the event of the parent/guardian failing to give the required notice of removal mentioned in 2.1, the parent shall remain liable for the prescribed school fees.

#### 2. TUITION OF PUPILS

The school shall provide tuition to the pupil in accordance with the curriculum and syllabi prescribed by the KwaZulu-Natal Department of Education.

#### 3. DISCIPLINARY MATTERS

- a. All disciplinary matters pertaining to the education of the pupil in all its facets shall be vested in the Principal of the school or a person authorised thereto in writing by the Principal.
- b. Control, expulsion, suspension and discipline of the pupils shall be in accordance with the provisions of the South African Schools Act No. 84 of 1996, the regulations thereto and as set out in the "Constitution of the School", the Durban North College School Rules and Discipline Policy and the Durban North College Disciplinary Guidelines.

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## **SECTION C - GENERAL**

### **UNDERTAKING BY THE PARENT/GUARDIAN**

The Parent/Guardian:-

Indemnify the school, its employees, Board of Governors and officials against injury, harm to or other loss caused to any person other than the school on account of the conduct of the pupil.

Exempt the school, its employees, the Board of Governors and officials from liabilities incurred on account of any injuries of the child and agrees that the school or any of its teachers may consent to any operation or medical treatment of the pupil should such consent be required for medical reasons on an urgent basis and should it not be possible for the parent of the pupil to be contacted/communicated with immediately.

To comply with the regulations pertaining to medical inspections as contained in the South African Schools Act No. 84 of 1996.

Accepting the Constitution and the School Rules and Policy Document, the Disciplinary Measures Guidelines and the Standing Orders of the school and any amendment hereto from time to time.

To have the pupil immunised against all normal infections and/or contagious diseases, and to submit proof of such immunisation.

To mark all clothing of the child clearly before she/he enters Durban North College.

Exempt the school, its employees, Board of Governors, and officials from any liability for loss or damage suffered due to the damage or loss of articles brought onto the school property.

To give consent for the child/ward to take part in any and all activities of the school whether conducted on the school premises or extra-murally, including but not limited to games, athletics and excursions of general vocational, educational, historical or scientific interest.

To provide the necessary transport for the pupil's timeous and regular attendance at the school and any further extra-mural sporting / cultural activities.

To notify the Principal immediately of any absence of the pupil from school and to provide reasons for such absence in writing.

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## **SECTION C - GENERAL**

We declare that we are aware of the Code of Conduct of the School and we undertake to ensure that our son/daughter subscribes to this should his/her application be successful. We hereby undertake:

- to ensure that our son/daughter attends school regularly;  
to allow our child/ward to participate in physical education classes, extra-mural activities and educational excursions;
- to inform the school of any change of address or telephone particulars;
- to inform the school of any case of infectious illness in the child's household;

Agree that the Principal or his designates may act in loco parents in the event of any injury or accident in which our child/ward may be involved.

### **BREACH**

- a. The parent/guardian shall be deemed to be in breach of this agreement in the event of failure by the parent to comply with the terms stated in this agreement and after the parent has failed to remedy such breach within seven (7) days after written notice of the breach dispatched by the school to the parent, at the parent's chosen domicile recorded herein.
- b. A certificate signed by the School Bursar or Principal reflecting the particulars of the amount owing by the parent/guardian would be binding upon it and would constitute prima facie proof of the matters stated therein and of the fact that such amount is due and payable by the parent/guardian to the school. Such certificate shall be binding on the parties of this agreement and shall be regarded as a liquid documents in respect of any legal action instituted as a result hereof.

### **REMEDIES**

In the event of the parent/guardian breaching or being deemed to be in breach of this agreement, the school shall have the right, but not the obligation, to enforce its rights in terms of this agreement by way of appropriate legal action. The parent/guardian consents to the jurisdiction of the Magistrate's Court without derogating from the School's right to sue out of the High Court and shall bear costs as between attorney and client.

The School's remedies under this clause shall not be exhaustive and shall be in addition and without prejudice to any other remedies in law that the school may have.

No alterations, cancellation, variation of, or addition hereto shall be of any force or effect unless indication in writing and signed by the parties to the agreement or by their duly authorised representatives.

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## SECTION C - GENERAL

This document together with the School Constitution, the School Rules and Policy, the Value System Booklet, The Disciplinary Measures Guidelines and any other Standing Orders of the School, the Application for Admission of a pupil and the Undertaking to pay Compulsory School Fees contain the entire agreement between the parties and neither party shall be bound by undertakings, representations or warranties not recovered herein.

No indulgence, leniency or extension of time which either party ("the grantor") may grant to the other, shall in any way prejudice the grantor or preclude the grantor from exercising any of its rights in the future.

Neither party may cede or assign their rights or delegate their obligations in terms of this Agreement without prior approval of the other party, which shall not be unreasonably withheld.

- d. The headings used in this agreement have been used for reference purposes only and shall not affect its interpretation. Words of the masculine gender include the feminine or neuter and the singular includes the plural unless the context indicates otherwise.
- e. The parent/guardian hereby chooses *domicilium citandi et executandi* for all purposes under the Agreement at the address set forth, on page 8 and the parent shall be entitled by written notice to the school to change his domicilium provided that the change shall only become effective seven (7) days after service of the notice in question.
- f. The parent/guardian acknowledges that in terms of the South African Schools Act No. 84 of 1996 and its related regulations, every pupil attending a public school shall be expected to participate in physical education and other organised school activities, unless the parent of the pupil has lodged with the Principal an objection in writing for his consideration and decision.
- g. Should the pupil's admission application be successful, parents/guardians must forward her/his transfer card/statement from the previous school attended. Admission may be granted provisionally pending receipt of such a transfer card or statement.

I acknowledge that by my signature of this document I undertake to be bound by the terms of the Agreement of Tuition, The School Fee Payment Option Form, and the Undertaking to Pay Compulsory School Fees Agreement which form part of this document and upon signature hereof by the Principal in acceptance of the application for admission of the child as a pupil of this school, valid and binding agreements with regard to tuition, discipline and the payment of school fees shall thereupon be concluded between me and the school and the Governing Body thereof.

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**SECTION C - GENERAL**

I acknowledge further that the Principal is under no obligation to admit my child to the school. I am fully aware that I will be contacted by mail should my child be provisionally accepted. Thereafter a final acceptance letter, signed by the Principal, will confirm my child's admittance to Durban North College.

If a parent/guardian gained admission for his/her child to a school by making false/fraudulent statement/s regarding any of the information pertaining in this document and supporting documents, the school is entitled to revoke the agreement which allowed the learner concerned admission to such a school.

**I declare that I have read and understood the contents hereof and that the particulars herein set out are to the best of my knowledge correct.**

Signed at \_\_\_\_\_ (place) on this day \_\_\_\_\_ of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Name & Surname of parent/Guardian (1)

\_\_\_\_\_  
Signature of parent/Guardian (1)

\_\_\_\_\_  
Name & Surname of parent/Guardian (1)

\_\_\_\_\_  
Signature of parent/Guardian (1)

Date: \_\_\_\_\_

