



DURBAN - NOORD KOLLEGE  
OPVOEDINGS TRUST/  
DURBAN NORTH COLLEGE  
EDUCATION TRUST

NASORGSENTRUM / AFTERCARE CENTRE  
Posbus / P.O. Box 20307, Durban Noord / Durban North, 4016  
Tel. 031 - 564 5256 | epos / email: nasorg@dnkot.co.za

**DNC TRUST - AFTERCARE APPLICATION FORM 2020**

*A separate form needs to be completed for each child*

**LEARNER DETAILS**

<b>SURNAME:</b>	<b>NAME:</b>
<b>DATE OF BIRTH:</b>	<b>GRADE:</b>
<b>GENDER:</b>	<b>HOME LANGUAGE:</b>

**SURNAME & NAME OF MOTHER**

<b>SURNAME:</b>	<b>NAME:</b>
<b>PHYSICAL ADDRESS:</b>	
<b>WORK PHONE:</b>	<b>CELL:</b>
<b>OCCUPATION:</b>	<b>NAME OF COMPANY:</b>
<b>WORK ADDRESS:</b>	
<b>EMAIL:</b>	

**SURNAME & NAME OF FATHER**

<b>SURNAME:</b>	<b>NAME:</b>
<b>PHYSICAL ADDRESS:</b>	
<b>WORK PHONE:</b>	<b>CELL:</b>
<b>OCCUPATION:</b>	<b>NAME OF COMPANY:</b>
<b>WORK ADDRESS:</b>	
<b>EMAIL:</b>	



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**DNC TRUST - AFTERCARE PAYMENTS 2020**

*A separate form needs to be completed for each child*

**PERSON RESPONSIBLE FOR ACCOUNT**

<b>NAME:</b>	<b>ID NO.:</b>
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**PERSON RESPONSIBLE TO COLLECT CHILD**

<b>1. NAME:</b>	<b>TEL. NO.:</b>
<b>2. NAME:</b>	<b>TEL. NO.:</b>

**MEDICAL INFORMATION**

<b>MEDICAL AID NAME:</b>
<b>MEDICAL AID NUMBER:</b>
<b>ALLERGIES:</b>
<i>In case of emergency please call:</i>
<i>Doctor:</i>
<i>Additional medical conditions:</i>



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**DNC TRUST - AFTERCARE FEES 2020**

*A separate form needs to be completed for each child*

TIME	COST PER MONTH x 11 payments for the year	TIME	COST PER MONTH x 11 payments for the year
<b>GRADE 1 + 2</b>		<b>GRADE 3 - 7</b>	
13:00 – 15:30	R 556	14:00 – 15:30	R 335
13:00 – 16:30	R 772	14:00 – 16:30	R 556
13:00 – 17:30	R 994	14:00 – 17:30	R 772

5% DISCOUNT FOR 2<sup>ND</sup> AND 3<sup>RD</sup> CHILD

**OPTION** (Choose applicable option)

TIMES	CHOOSE OPTION	GRADE FOR 2020
Aftercare until 15:30		
Aftercare until 16:30		
Aftercare until 17:30		
Holiday care		

*(Please provide own food for ALL of the above)*

**MEMBERSHIP**

R140 per year once of membership fee.

**LATE COLLECTION**

In the event of you collecting your child later than the agreed time, a penalty of R54 per half hour will be levied.

**HOLIDAY CARE** from 06 January 2020 to 11 December 2020 (all holidays included)

R435 per month x 11 payments for the year, added to the above.



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**ADDITIONAL HOLIDAY CARE (ONLY DAY VISITORS)**

R180 per day, if **NOT** part of aftercare – ***please provide own food and drink***

R110 per day if part of aftercare – ***please provide own food and drink***

**DAY VISITORS** (not included in the above)

TIME	COST	TIME	COST
<b>GRADE 1 + 2</b>		<b>GRADE 3 - 7</b>	
13:00 – 15:30	<b>R 65</b> per day		
13:00 – 16:30	<b>R 85</b> per day	14:00 – 16:30	<b>R 65</b> per day
13:00 – 17:30	<b>R 105</b> per day	14:00 – 17:30	<b>R 85</b> per day



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**UNDERTAKING BY PARENTS:**

1. I \_\_\_\_\_ parent/guardian of \_\_\_\_\_ hereby commit myself to the timeous payment of the aftercare fees for the above learner. This agreement shall commence on the date of signature hereof and shall expire on the last day of attendance to Durban North College Education Trust Aftercare Centre of 2020.
2. I acknowledge that the attendance of Durban North College Education Trust Aftercare Centre is subject to the payment of school fees being up to date. Durban North College Education Trust reserves the right to withhold attendance to the Aftercare Centre in the case of arrear school fees until such time as this position has been rectified.
3. I acknowledge that legal action will be taken against each parent/guardian in the event of non-payment. Such legal action will be pursued irrespective of the marital status of the parent/guardian, and/or the existence of maintenance or court orders. Legal costs and interest incurred will be to the cost of the parent/guardian.
4. I acknowledge that if arrears are not settled by the end of 2019, I will accept that my child/ren will not be eligible to attend Aftercare in 2020.
5. I undertake to adhere to the rules and discipline code of the Durban North College Education Trust Aftercare Centre and acknowledge that the Durban North College Education Trust Aftercare Centre reserves the right to discontinue the attendance of a learner in the event of poor discipline and/or dysfunctional behavior (see Annexure 1).
6. **I accept that the completion of homework is supervised but not checked and that this is my/our responsibility as parent/s.**
7. I undertake to reimburse the Durban North College Education Trust Aftercare Centre for any damage to property that may be caused by our child/children.
8. I understand that the Durban North College Education Trust Aftercare Centre cannot be held liable for injury to our child/children, and/or loss or damage to clothing and/or property of the learner(s).



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9. I undertake to fetch our child/children from the Durban North College Education Trust Aftercare Centre before closing time; and will not hold the Aftercare responsible for their safety and care should this not be strictly adhered to. I/We also acknowledged that a fine will be levied should our child/children be collected after closing time.
10. **I/We undertake to give 30 days notice in writing of any intention to withdraw our child/children from the Durban North College Education Trust Aftercare Centre.**
11. I/We hereby declare that the information on this form is true and correct.

I hereby apply for the admission of the above child, subject to the attached conditions of entry and regulations, which I have read and accept without reserve.

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**SIGNATURE OF PARENT/GARDIAN**

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**DATE**



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## Annexure 1

### **Rules and discipline code of the Durban North College Education Trust Aftercare Centre:**

1. Learners **must** report directly to the Aftercare attendance register.
2. The learners **will**, at all times, behave as good ambassadors of the Aftercare Centre.
3. If the learner on any given day **will not** attend the Aftercare Centre, please let the teachers know in writing via SMS/WhatsApp or per phone call.
4. Learners **may only** play in places as directed by the Aftercare teacher.
5. After school learners change into normal clothes. Toilets **may not** be visited without permission.
6. All learners have a minimum study time of **one hour**. Study time is from **13:30 - 14:30** (Grade 1 + 2) and **14:00 - 15:00** (Grade 3 – 7). Study time is **compulsory** for all learners.
7. Senior learners who want to study for longer, **will** be allowed. Learners **must** therefore have the necessary study material for the week's tests with them.
8. Clothing **must** be marked clearly please.
9. At the **beginning of each month** all the parents/guardians **must** send a form to indicate which afternoon and what sport/activities the learners will be participating in during that month, so we know where they are in the afternoons. **NOT** via the WhatsApp group.
10. We provide **NO** food. Please provide **own** food.
11. The times for the Aftercare Centre is **strictly** from **13:00 – 17:30**. Holiday care is **strictly** from **07:15 – 17:30**. If parents/guardians are running late, please inform us **before the time**.
12. Learners **will**, at all times, treat staff with respect.
13. Learners **must** have mutual respect and tolerance with each other.
14. Learners **will not** vandalize school/aftercare property.



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15. If parent/guardian decide to take the learner out of the Aftercare Centre, they **must** give the Management **30 days** notice.
16. The WhatsApp group is a convenient way to inform the Aftercare teachers of any information. Times **will strictly** be from **12:00 – 18:00**. Private messages will be accepted in emergencies **only**.
17. The WhatsApp group is for Aftercare purposes **ONLY!**
18. If you remove yourself from the WhatsApp group, you **will not** be added back on.
19. As a parent/guardian, you have the responsibility to be on time. If the learner is picked up after hours and the Aftercare teacher was not informed, the parent/guardian will receive a verbal warning from the Management.
20. **If learners do not keep by the rules, the following penalties will be put in place:**
  - **Warning 1:** A written warning will be send to the parent/guardian to sign.
  - **Warning 2:** Parent/guardian is called in to discuss the learner's behaviour. The parent/guardian will be informed that if the learner's behaviour does not improve, he/ she will be asked to permanently leave the Aftercare Centre.
  - **Warning 3:** Learner is asked, in writing, to permanently leave the Aftercare Centre.
21. **If parents/guardians do not keep by the rules, the following penalties will be put in place:**
  - **Warning 1:** Parent/guardian will receive a verbal warning from Management, personally or with a phone call.
  - **Warning 2:** Parent/guardian will receive a written warning to sign.
  - **Warning 3:** Parent/guardian is asked, in writing, to permanently remove learner from the Aftercare Centre.

Thank you for your kind cooperation. We want to ensure that employees strive to provide you quality service.